



**Catholic Community Service
All Staff Meeting
Location: MS Teams On-Line
June 24, 2020 at 8:00 AM and 2:00 PM**

- 1. Welcome and Housekeeping**
- 2. CCS Agency Update - Erin Walker-Tolles, Executive Director**
 - a. What does the coming year hold for CCS?
 - b. Annual Board meeting is tonight and they will adopt FY21 Budget, Annual Plan, Risk Assessment
 - c. Changes in Senior Staff – HR Department, Fund Development & Outreach Director PK
- 3. CCS Covid Update – Erin Walker-Tolles**
 - a. NEW Programs for FY21 – SAFE CAC Public Education Campaign, Interfaith Prayer-book available
 - b. Staying flexible in the outlook for Fiscal Year 21
 - c. Safety Procedures
 - d. Steps needed in order to reopen
- 4. Fund Development Team and New Projects – PK Kalbrener, Fund Development Director**
 - a. New fund raising model and CCS Champion’s campaign
 - b. New website ccsak.org
- 5. HR Update - Anneka Morgan, HR Coordinator**
 - a. HR Director recruitment update
 - b. Fleet Specialist – new position in SESS
 - c. Performance evaluation timeliness project
 - d. Work appropriate conversations (5-8 min training)
- 6. Gift Card Drawing! – Anneka Morgan, HR Coordinator**
 - a. We received several \$50 gift cards for the Hangar on the Wharf; send in your meeting attestation by 5pm on Friday 6/26 and you will be entered into the drawing to win one! Drawing will be Monday 6/29.